



TYPE of the PAPER (**ARTICLE/REVIEW/EDITORIAL**, etc.)

Title

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ABSTRACT

Please type your abstract here. Abstract of a research paper is typically 200 to 400 words in length, and 150 to 300 words for a review paper. Abstract shall be running continuously (not structured) and shall not include reference citations. Abbreviations that appear only once in the abstract should be defined in full. If abbreviations appear more than once, the full definitions should be provided first before they can be used elsewhere.

KEYWORDS

Keyword 1; keyword 2; keyword 3 (List 3 to 10 pertinent keywords specific to the article yet reasonably common within the subject discipline.)

Glossary/Nomenclature/Abbreviations

Term 1	Interpretation 1
Term 2	Interpretation 2
Term 3	Interpretation 3
Term 4	Interpretation 4

1 Introduction

Authors are required to adhere to this Microsoft Word template in preparing their manuscripts for submission. In introduction, authors should provide a context or background for the study (that is, the nature of the problem and its significance). State the specific purpose or research objective of, or hypothesis tested by, the study or observation. Cite only directly pertinent references, and do not include data or conclusions from the work being reported.

2 Structure

A paper for publication should be divided into multiple sections: a Title, Full Names of all the Authors including their Affiliations, a concise Abstract, a list of Keywords, Main Text (including Figures, Equations, and Tables), Acknowledgments, Funding Statement, Author Contributions, Availability of Data and Materials, Ethics Approval, Conflict of Interests, Supplementary Materials (if any), References, and Appendices (if any).



2.1 Text Layout

Paper size: US Letter (8.5" × 11" or 21.59 cm × 27.94 cm).

Paper Layout: Single column, Single spaced.

Paper Font: Title, Abstract, Keywords: **Minion Pro**; Text, References, Appendix: **Times New Roman**

- (a) Title: 14 pt.
- (b) Authors: 11 pt.
- (c) Affiliation: 9 pt.
- (d) Abstract, Keywords, References, Caption, Footer: 10 pt.
- (e) Main content (except for special symbols & equations): 11 pt.

Use 2-character indent on the first line of each new paragraph. Use single line spacing, 3 pt. spacing after the paragraph. All levels of headings should use 12 pt. spacing before, 3 pt. after.

2.2 Headings

Please capitalize all initial letters of substantives of headings.

Level one headings for sections should be in bold, 11 pt., and be flushed to the left. Level one heading should be numbered using Arabic numbers, such as 1, 2, 3, ...

Level two headings for subsections should be in bold-italic, 11 pt., and be flushed to the left. Level two headings should be numbered after the level one heading. For example, the second level two heading under the third level one heading should be numbered as 3.2.

Level three headings should be in italic, 11 pt., and be flushed to the left. Similarly, the level three headings should be numbered after the level two headings, such as 3.2.1, 3.2.2, ...

Level four headings should be in not italic and not bold, 11 pt., and be flushed to the left. The level four headings should not be numbered. This is the last level of headings permitted.

3 Equations and Mathematical Expressions

Equations and mathematical expressions must be inserted into the main text. Please use MathType editor or the equation editor of MS Word to edit the equations. Consistently use one of the equation editors (MathType or equation editor of MS Word) for one article. Do not use image or direct hand typing the equations. Two different types of styles can be used for equations and mathematical expressions. They are: in-line style, and display style.

3.1 In-Line Style

In-line equations/expressions are embedded into the paragraphs of the text. For example, $E = mc^2$. In-line equations or expressions should not be numbered and should use the same/similar font and size as the main text.

3.2 Display Style

Equations in display format are separated from the paragraphs of the text. Equations should be flushed to the left of the column. Equations should be made editable. Displayed equations should be numbered consecutively, using Arabic numbers in parentheses. See Eq. (1) for an example. The number should be aligned to the right margin:

$$E = mc^2, \tag{1}$$

the text following an equation need not be a new paragraph. Please punctuate equations as regular text. When citing multiple equations, please use the format: Eqs. (1) and (2), Eqs. (1)–(3).

3.3 Mathematical Expressions

Theorem-type environments (including propositions, lemmas, corollaries etc.) can be formatted as follows:

Theorem 1. *Example text of a theorem (Text should be italic). Theorems, propositions, lemmas, etc. should be numbered sequentially (i.e., Theorem 2 follows Theorem 1). Examples or Remarks use the same formatting, but should be numbered separately, so a document may contain Theorem 1, Remark 1 and Example 1.*

The text continues here. Proofs must be formatted as follows:

Proof of Theorem 1. Text of the proof. Note that the phrase “of Theorem 1” is optional if it is clear which theorem is being referred to. Always finish a proof with the following symbol. □

The text continues here.

4 Figures and Tables

The first citation of figures and tables in the main text must follow a sequential order.

4.1 Figures

Figures should have relevant legends but should not contain the same information which is already described in the main text. Figures (diagrams and photographs) should also be numbered consecutively using Arabic numbers. They should be placed in the text soon after the point where they are referenced. Figures must be submitted in digital format, with resolution higher than 300 dpi.

4.1.1 Figure Format

Figures should be centered and should have a figure caption placed underneath.

To avoid any errors during position changes, please provide the combined image instead of editable pieces in the figure.

The size of the figure is measured in centimeters and inches. Please prepare your figures at the size within 16.51 cm (6.50 in) in width and 20 cm (7.87 in) in height. Figures should be in the original scale, with no stretch or distortion.

4.1.2 Figure Labels and Captions

Figure labels must be sized in proportion to the image, sharp, and legible. Label size should be no smaller than 8-point and no larger than the font size of the main text. Labels must be saved using standard fonts (Arial, Helvetica or Symbol font) and should be consistent for all the figures. All labels should be in black, and should not be overlapped, faded, broken or distorted. A space must be inserted before measurement units. The first letter of each phrase, not each word, must be capitalized.

Special attention: **(A)** Unnecessary marks such as red wavy lines and hard (soft) returns are not allowed in figures. **(B)** Any special characters or icons in an image (e.g., *, **, #, ...) need to have a corresponding explanation (may be added in the image or caption). **(C)** References in the form of “[XX]” are not allowed in the image. If necessary, “Author + Year” format can be used in the image, and all mentioned references must be cited in the caption.

One-line caption should be centered in the column, in the format of “**Figure 1:** The text caption ...”. That is, the number of the figure follows the keyword “Figure”, and next to it, the text caption. For one example, see Fig. 1 below.



Figure 1: This is a figure example. Please remove all non-English terms or add a definition for them

If the caption has more than one line, the text should be justify aligned on both ends. For one example, see Fig. 2 below.

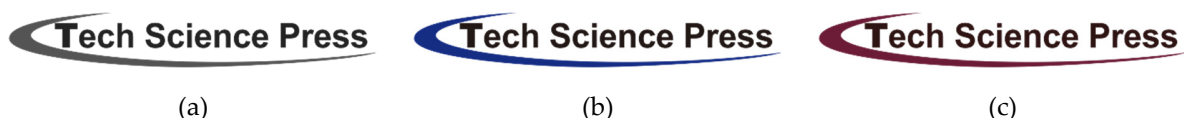


Figure 2: All special symbols and markings in the image require corresponding explanations in the caption. If there are multiple panels, they should be listed as: (a) Description of what is contained in the first panel; (b) Description of what is contained in the second panel; (c) Description of what is contained in the second panel. Ensure that permission has been obtained and there is no copyright issue. If copyright is needed, please provide a citation in the following format: “Reprinted/adapted with permission from Reference [XX]. Copyright year, copyright owner’s name”

When citing multiple figures, please use the format: Figs. 1 and 2, Figs. 1–3, Fig. 3a,b, Fig. 4a–c.

4.2 Tables

Tables should also be numbered consecutively using Arabic numbers. They should be placed in the text soon after the point where they are referenced. Tables should be centered and should have a table caption placed above.

Please provide an editable table in MS Word format, not images.

Captions should be centered in the format “**Table 1:** The text caption ...”. For one example, see Table 1. If the caption has more than one line, the text should be justify aligned on both ends.

Table 1: Please add an explanation for bold/italics/underline/color in the table footer

Header 1	Header 2	Header 3	Header 4
data	data	data	data
data	data	data	data ¹

¹Note: The special note should be explained in table footer.

When citing multiple tables, please use the format: Tables 1 and 2, Table 1–3, Table 1, 2, and 4.

5 Citations

Manuscripts must be prepared according to the Vancouver reference style. The in-text citation is placed immediately after the text which refers to the source being cited:

All references should be cited in the main text, sequentially. For citations of references, please use square brackets and consecutive numbers, e.g., [1], [2,3], [4–6]. Only the first author is cited, such as Rhee [1]. If the cited reference has more than one author, please omit the rest of the authors using et al., such as Hong et al. [7], Kim et al. [4–6]. If the cited reference contains more than 2 consecutive references, the format should be: [1–3], [4–6]. It is not recommended to cite more than 5 consecutive references.

All references should be listed at the end of the manuscript. When the number of authors is six or fewer, please include all their names. If there are more than six authors, list the first six authors' names and use et al. to denote the remaining authors.

The journal title should be an abbreviation. After the journal abbreviation, include the publication

year, volume number (issue number), and page number. For example: N Engl J Med. 2002;347(4):284–7.

6 Statements

Please note that the 6 pieces of information (Acknowledgement, Funding Statement, Author Contributions, Availability of Data and Materials, Ethics Approval, Conflicts of Interest) need to be truthfully provided at the end of the article.

Acknowledgement: This section is intended for acknowledging any support not covered under the author contributions or funding sections. This may include administrative and technical assistance, as well as in-kind contributions such as materials or equipment provided for the research. Please be aware that the specific funding grant number should only appear in the Funding Statement.

Funding Statement: Authors should describe sources of funding that have supported the work, including specific grant numbers, initials of authors who received the grant, and the URLs to sponsors' websites: "This research was funded by Name of Funder, grant number xxx" or "The APC was funded by xxx". If there is no funding support, please write "The author(s) received no specific funding for this study".

Author Contributions: The Author Contributions statement is mandatory except for papers with a single author. It should represent all the authors and is to be included upon submission. It can be up to several sentences long and should briefly describe the tasks of individual authors. All listed authors should have substantially contributed to the manuscript and have approved the final submitted version, which should include a description of each author's specific work and contribution.

We suggest the following format for the contribution statement: "The authors confirm contribution to the paper as follows: study conception and design: Firstname Lastname1, Firstname Lastname2; data collection: Firstname Lastname1; analysis and interpretation of results: Firstname Lastname1, Firstname Lastname2, Firstname Lastname3; draft manuscript preparation: Firstname Lastname2 and Firstname Lastname3. All authors reviewed the results and approved the final version of the manuscript." (Please provide the full names of authors when listing their contributions).

Availability of Data and Materials: This statement should make clear how readers can access the data used in the study and explain why any unavailable data cannot be released. The following five statements are offered for reference.

1. Data openly available in a public repository.
"The data that support the findings of this study are openly available in [repository name] at [URL]."
2. Data available within the article or its supplementary materials.
"The authors confirm that the data supporting the findings of this study are available within the article [and/or] its supplementary materials."
3. Data available on request from the authors.
"The data that support the findings of this study are available from the corresponding author, [author initials], upon reasonable request."
4. Data not available due to [ethical/legal/commercial] restrictions.
"Due to the nature of this research, participants of this study did not agree for their data to be shared publicly, so supporting data is not available."
5. "Not applicable." (This article does not involve data availability and this section is not applicable).

Ethics Approval: Guidelines for ethical approval statements may differ based on the journal, a standard ethical approval statement will usually include:

1. Whether or not the study included human or animal subjects. In all cases, the ethical approval status of the work should be stated in the ethical approval statement.
2. The committee which approved the study.
3. The compliance documents. What policies, declarations, acts, etc.
4. Persistent identifier: reference or approval number. Include the registration ID/reference number if applicable.
5. “Not applicable.” for studies not involving humans or animals.

Conflicts of Interest: Declare conflicts of interest or state “The authors declare no conflicts of interest to report regarding the present study/The author declares no conflicts of interest to report regarding the present study.”.

Supplementary Materials: Supplementary Materials should be uploaded separately on submission. The supplementary files will also be available to the referees as part of the peer-review process. Any file format is acceptable; however, we recommend that common, non-proprietary formats are used where possible. Supplementary materials should be clean, without tracked changes, highlights, comments or line numbers. Supplementary figures must be clear and readable, and we recommend a minimum resolution of 300 dpi, figure legends must be clear and accurate.

Supplementary materials must be mentioned in the main text. The citation format of Supplementary Figure, Table, Equation, etc., should start with a prefix S (i.e., Fig. S1, Eq. (S2), Table S1, etc.).

References: Vancouver Referencing Style

Reference of a book:

Author AA. Title. Publisher Location: Publisher; Year.

1. Murray PR, Rosenthal KS, Kobayashi GS, Pfaller MA. Medical microbiology. 4th ed. St. Louis: Mosby; 2002.

Reference of a book (works in non-English languages):

Author AA. English Title. Publisher Location: Publisher; Year (In original language).

1. Zhou CH, Luo JC. Geo-Computing of high resolution satellite remote sensing images. China: Science Press; 2009. p. 1–3 (In Chinese).

Reference of a book chapter:

Author AA. Chapter title. In: Authors. Title. Publisher Location: Publisher; Year. Page.

1. Meltzer PS, Kallioniemi A, Trent JM. Chromosome alterations in human solid tumors. In: Vogelstein B, Kinzler KW, editors. The genetic basis of human cancer. New York: McGraw-Hill; 2002. p. 93–113.

Reference of a journal article:

Author AA. Title. Journal Name(abbreviation). Year Published; volume number(issue number):page number.

In the event that there are more than six authors, please list the first six authors, and the rest can be represented by et al (See example 2).

1. Halpern SD, Ubel PA, Caplan AL. Solid-organ transplantation in HIV-infected patients. N Engl J Med.

2002;347(4):284–7.

2. Hallal AH, Amortegui JD, Jeroukhimov IM, Casillas J, Schulman CI, Manning RJ, et al. Magnetic resonance cholangiopancreatography accurately detects common bile duct stones in resolving gallstone pancreatitis. *J Am Coll Surg*. 2005;200(6):869–75.
3. Kanneganti P, Harris JD, Brophy RH, Carey JL, Lattermann C, Flanigan DC. The effect of smoking on ligament and cartilage surgery in the knee: a systematic review. *Am J Sports Med*. 2012;40(12):2872–8. Available from: <http://ajs.sagepub.com/content/40/12/2872> doi: 10.1177/03635465124582236.

Reference of an online source:

Author AA. Title. URL. [Year Published].

1. Atluri SN. The meshless method (MLPG) for domain & BIE discretizations. Available from: http://www.techscience.com/info/mlpg_atluri. [Accessed 2004].

Reference of a thesis:

Author AA. Title (Level). Institution Name: Location; Year Published.

1. Darius H. Savant syndrome-theories and empirical findings (Ph.D. Thesis). University of Turku: Finland; 2014.

Reference of conference:

Author AA. Title. In: Conference Name, Year Published; Location.

1. Howe B, Lee P, Grechkin M, Yang ST, West JD. Deep mapping of the visual literature. In: Proceedings of the 26th International Conference on World Wide Web Companion; 2017 Apr 3–7; Perth, Australia. Geneva; International World Wide Web Conferences Steering Committee; 2017 [cited 2021 Aug 12]; p. 1273–7. Available from: ACM Digital Library doi:10.1145/3041021.3053065

Reference of government reports:

Author AA, Author BB. Title of report. Place of publication: Publisher; Date of publication. Total number of pages. Report No.:

1. Rowe IL, Carson NE. Medical manpower in Victoria. East Bentleigh (AU): Monash University, Department of Community Practice; 1981. 35 p. Report No.: 4.

Appendix A

The appendix is an optional section that can contain details and data supplemental to the main text. Authors that need to include an Appendix section should place it after the References section. Multiple appendices should all have headings in the style used for above. They should be ordered as such: A, B, and C etc.

Appendix B

All appendix sections must be cited in the main text. In the appendices, Figures, Tables, etc. should be labeled starting with “A”—e.g., Figure A1, Figure A2, etc.